

1. The meeting was called to order at 6:00 pm.
2. The Pledge of Allegiance was led by Harold Merritt.
3. Roll Call: Jack Davis, Mayor Moser, and Harold Merritt were present. Kevin Sair arrived late. Neil Duncan was excused. Nathan Bronemann took minutes. Legal Counsel was excused. Rod Mills and Bob Davis of Ensign Engineering were present.

4. Declarations of conflict of interests.

None stated.

5. Discussion and action on the 2012 Financial Statements to be submitted to the State

Motion made by Mayor Moser to approve the 2012 Financial Statements. Jack Davis seconded the motion. Vote: Jack Davis-yes, Mayor Moser-yes, Harold Merritt-yes. The motion passed 3/0.

Kevin Sair arrived.

6. Acquisitions – Harold Merritt

Nothing to report.

7. Funding – Kevin Sair

Nothing to report.

8. Operations – Neil Duncan

Mayor Moser reported that he, Rod Mills and Nathan Bronemann had gone over the customer lists and everything was on track as estimated.

Jack Davis asked about the closing date.

Mayor Moser said the closing documents had been delivered to the State and were being reviewed by their attorney.

9. Resource Management – Mayor Moser

Nothing to report.

10. Development – Jack Davis

Jack Davis said he had not yet heard from Brad Harker about his proposed development.

11. Review of Policies and Procedures

Rod Mills said Ensign Engineering had adapted and adopted the Town's policies into the district. He said new policies were added such as water rates. He said they should look at the Town's policies on sewer in order to develop the SSD's policies on sewer. He said the SSD

was not currently prepared to disclose the SSD's policies on sewer to potential new developers and they needed to establish those policies and standards soon.

Jack Davis added that he recommended a simple flow chart be created to be given to developers on the process of starting a new development.

Rod Mills said there were many sewer treatment options and recommended the board educate themselves on what standards they would like to adopt.

Motion made by Mayor Moser to allow Ensign Engineering to do the work and research required to present recommended policies and procedures on sewer. Harold Merritt seconded the motion. Vote: Jack Davis-yes, Kevin Sair-yes, Mayor Moser-yes, Harold Merritt-yes. The motion passed 4/0.

Bob Davis added that the State and other entities had already created policies and guidelines that would be very useful in developing the district's policies and standards.

12. Sewer

See item 11.

13. Consent Calendar - Income and Expenses

Nothing to report.

14. Consider approval of minutes:

a. January 16, 2013 Regular Meeting Minutes

Motion made by Mayor Moser to approve the January 16, 2013 regular meeting minutes as corrected. Jack Davis seconded the motion. Vote: Jack Davis-yes, Kevin Sair-abstain, Mayor Moser-yes, Harold Merritt-yes. The motion passed 3/0 with one abstention.

15. Request for a closed session

Motion made by Mayor Moser to hold a closed session to discuss the water purchase. Jack Davis seconded the motion. Vote: Jack Davis-yes, Kevin Sair-yes, Mayor Moser-yes, Harold Merritt-yes. The motion passed 4/0.

16. Adjournment

Motion made by Mayor Moser to adjourn the meeting. Kevin Sair seconded the motion. Vote: Jack Davis-yes, Kevin Sair-yes, Mayor Moser-yes, Harold Merritt-yes. The motion passed 4/0.

Meeting adjourned at approximately 6:58 PM.

Date approved: _____

ATTEST BY: _____
Nathan Bronemann

Chairman Harold Merritt